

Belgrave St Bartholomew's Academy

Principal: Mrs K. Deaville



COVID-19 Attendance Policy Update January 2021

If you would like this translated in Urdu, please contact the school office.

آپ اردو ترجمہ میں یہ خط چاہتے ہیں تو، اسکول کے دفتر سے رابطہ کریں۔

COVID 19 - ATTENDANCE POLICY

This policy amendment has been written to reflect the changes made to the Attendance Policy and following wider opening of schools during the Coronavirus pandemic and should be read in conjunction with the school's Attendance and Safeguarding Policies. Advice and guidance has been provided by Stoke on Trent Education Welfare Service and reference can also be made to the following DfE guidance.

DfE guidance ***Attendance in education and early years settings during the coronavirus (Covid-19) outbreak*** (updated 28th January 2021). <https://explore-education-statistics.service.gov.uk/find-statistics/attendance-in-education-and-early-years-settings-during-the-coronavirus-covid-19-outbreak>

Attendance

No one with symptoms should attend the setting for any reason. Eligible children (Nursery, Key Worker and priority/vulnerable groups) are encouraged to attend their education setting, unless they are self-isolating or they are clinically vulnerable (in which case they should follow medical advice). Families should notify Belgrave St. Bartholomew's Academy as normal if their child is unable to attend so that staff can explore the reason with them and address barriers together.

Parents will not be fined for non-attendance at this time, and schools and colleges will not be held to account for attendance levels. Belgrave St. Bartholomew's Academy will continue to inform social workers where children with a social worker do not attend.

The school's attendance register continues to be completed since 5th January 2021. The Department for Education will continue to monitor attendance.

Belgrave St. Bartholomew's Academy will:

- Resume the register of attendance on Arbor according to the following codes:

Codes to be used for vulnerable pupils and pupils of critical workers

Code	Description
∧	Present
B	Educated off-site (if attending an AP)
D	Dual registered (if attending Merit or Reach)
I	Illness
X	Absent because of shielding, self-isolating or quarantining (only to be used for these 3 reasons)
C	Leave of absence authorised by the school (any other absence)

Codes to be used for all other pupils

Code	Description
X	Not attending because they are following public health advice

- Contact parents (text/telephone call) if a child who is expected to be in school does not attend and school is not notified.
- Explore reasons for non-attendance and address barriers to attendance with them as appropriate.
- Carry out regular (minimum once a week) 'welfare checks' with all families (including but not limited to children with an EHCP, (P) LAC, children with a Social Worker (CP / CIN).
- Continue to liaise with a child's Social Worker should they not attend school.
- Parents of Key Worker children who do not need full time childcare may choose to send their child to school on a part time basis.
- No Fixed Penalty notices will be issued for unauthorised absence during the period of time covered by this policy. End date for this is yet to be confirmed.
- Children who display any potential symptoms of COVID-19 will be immediately isolated in a well ventilated room and parents will be contacted and requested to collect the child immediately. (Please refer to Academy Risk Assessment on the school website <https://www.belgraveacademy.org.uk/>
- Children or staff who display symptoms must stay away from school and book a COVID-19 test. If a negative COVID-19 result is received that member of staff or child may return to school when they are feeling well enough as per normal procedures. If the test is positive, then that member of staff or child must self-isolate for 10 days from the onset of symptoms and anyone in the household must also isolate for 10 days.
- If a family return from another country, or a relative living with them returns from another country they must only isolate for 14 days if that country is listed in the government guidance to do so (<https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>). Anyone in the same household who has not travelled abroad does not have to self-isolate and therefore any eligible child in the household can still attend school. If the family member/s who travelled abroad develop Covid-19 symptoms, then the rest of the household would then need to self-isolate for up to 14 days, and government guidelines and procedures would be followed (as stated in the above point)*.
- Children and staff are eligible for a COVID-19 test and a test should be arranged should any symptoms be shown and following advice from the NHS <https://www.gov.uk/get-coronavirus-test> .

School's opening times

The school is open to eligible pupils in Reception to Year 6 from 8.30 am until 3.00 pm Monday to Friday. Nursery pupils are eligible for 15 hours; 8.30 am to 3.00 pm Monday and Tuesday and then 8.30 am to 11.30 am on a Wednesday. Flexible drop off and collection times can be arranged, based on the Key Worker parents working hours and by prior arrangement with the Senior Leadership Team. This is to ensure that pupils spend minimal time in school where required. If required, Key Worker parents are able to use the ABC Club (before and after school provision) for their children, to support parents with their hours of work. This is only by prior arrangement with the Senior Leadership Team.

This updated Covid-19 Attendance Policy will be continually updated in line with government guidance and until the school's usual Attendance Policy can be followed again.

Date: January 2021

Updated: July 2021